24TH ANNUAL



LEAN GUMBO: THE RIGHT INGREDIENTS FOR PROJECT SUCCESS

Intermediate Last Planner System® Practical Application





"LCI would like to acknowledge and thank the work cluster for their leadership, work and collaboration to create this workshop. Learning opportunities like this exist because people like them engage to create them."

-Kristin Hill, LCI, Director, Education Programs

Christian Pikel, The ReAlignment Group
Eric Lusis, Lynx Lean Services
Houston Brown, Brasfield & Gorrie Constructors
Rebecca Snelling, JE Dunn Construction
Ryan Ring, JE Dunn Construction
Perry Thompson, Parsons Electric



LCI Course:

Intermediate Last Planner System® Practical Application 8 CEU

Sign the sign-in sheet for credit



Learning Objectives





Identify the essential foundational principles of each of the 5 connected conversations of LPS.



Engage in all of the connected conversations of LPS® from Milestone Planning to daily interaction through practical application.



Experience the process of constraint management to improve project workflow.



Gain practical insight to effectively use Percent Plan Complete (PPC) and variance to improve reliable project plan execution.

Rules of Engagement



This is a safe zone



Everyone has equal status



Speak up and share your ideas



(S) Actively listen to others



One conversation at a time



Use E.L.M.O.



Silence phones



✓ Be focused and engaged



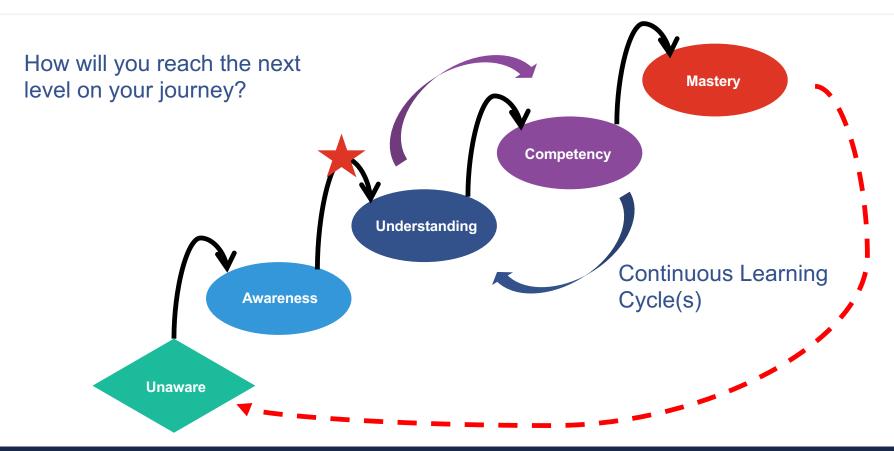
Stay on time



Have fun!

Lean Journey to Mastery





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Last Planner System Trademark



The Last Planner System® is a registered trademark of the *Lean Construction Institute*:

- Last Planner System®
- LPS®
- Last Planner® (In reference to the person not the system)



Definitions



Lean:

A culture of respect and continuous improvement aimed at creating more *value for the customer* while identifying and eliminating waste.

Lean Project Delivery System:

An organized implementation of Lean Principles and Tools, of which LPS is one, combined to allow a team to operate in unison to create flow.



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Six Tenets of Lean and LPS



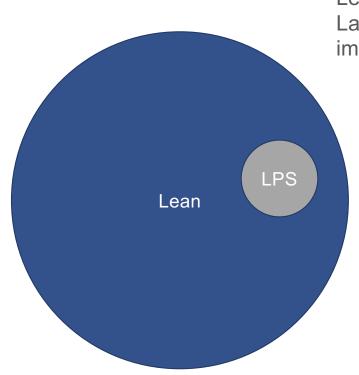
- Respect for people
- Optimize the Whole
- 3 Generate Value
- 4 Eliminate Waste
- 5 Focus on Flow
- 6 Continuous Improvement



Where Can LPS Be Applied?



The Last Planner System supports a Lean Project regardless of the contract type or phase.



Lean is much more than just Last Planner System implementation.

Brief History of LPS







Last Planner System Overview



5 Connected Conversations



Last Planner System Defined



The Last Planner System is a production planning system designed to produce predictable workflow and rapid learning in programming, design, construction and commissioning of projects.



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System Defined



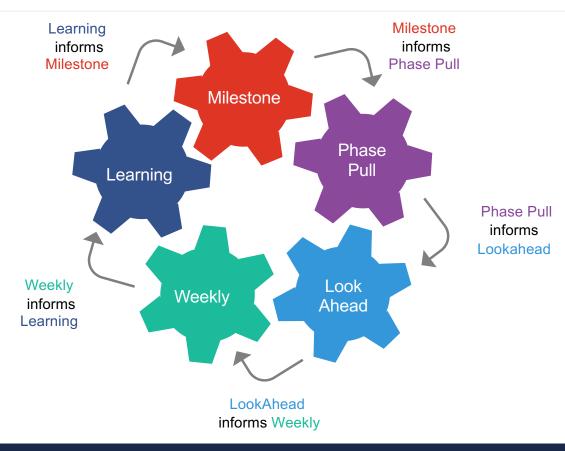


A system is a group of interacting or interrelated entities that form a unified whole.



System for Planning





Who Is The Last Planner®?



The Last Planner® is the person closest to work with the authority to make decisions regarding the schedule and to make reliable commitments to complete the work of their discipline.

Last Planners®



Discussion Question: Group



What struggles have you experienced or observed while implementing LPS?

Group Discussion 10 minutes



Reliable Promises



I can do it when...

- I have the ability to say "no"
- I am able to perform the work
 - Or I supervise performers
- I estimate how long hands-on it will take
- I have the capacity & I'll allocate it
- I am not having a private unspoken conversation in conflict with the promise
- I will be responsible (clean up the mess)

Commitment processes are conversation acts

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Reliable Promising



Which of these are promises?

- I will do...
- Maybe I will...
- I'll try, we'll see what happens...
- Yes, I will do... if...
- I could probably do it
- · No, I cannot do it
- Sure, I'll try to do…

& which of these are useful?

Reliable Promising



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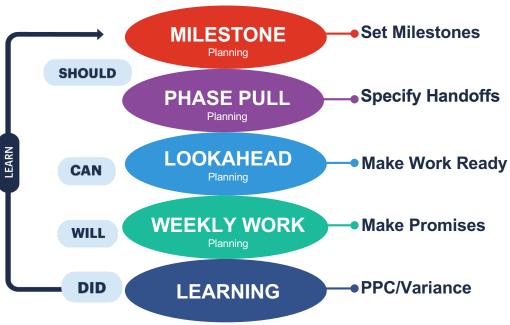
5 Connected Conversations Of LPS



The LPS is a commitment-based system integrating 5 connected planning conversations:

- 1. Milestone Planning (Should)
- 2. Phase Pull Planning (Should)
- 3. Lookahead Planning (Can)
- 4. Weekly Work Planning (Will)
- 5. Learning (Did/Learn)

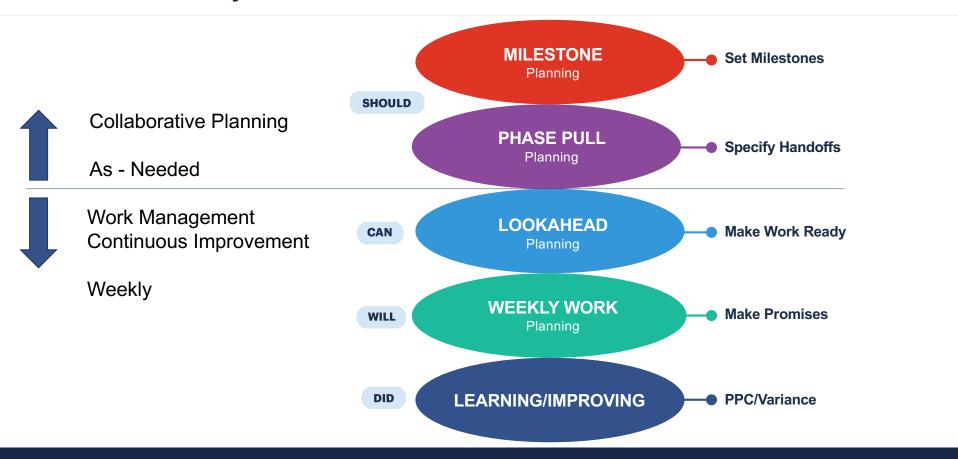
5 Connected Conversations



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Last Planner System Overview





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The Project – Tiny Home Development

For the remainder of this workshop, we will be using a *fictitious project* to practice application of each conversation in Last Planner System.



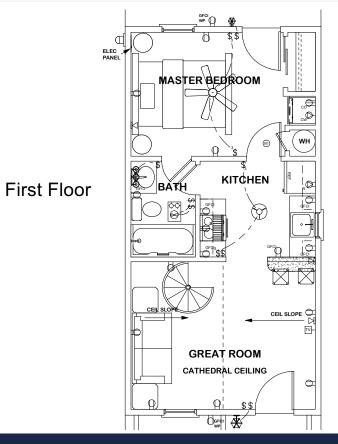
The Project – Tiny Home

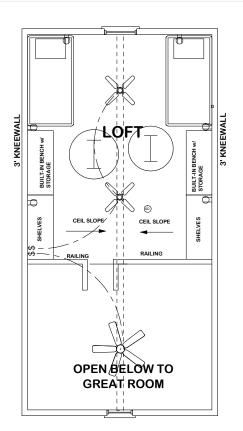






The Project – Tiny Home





Loft

Home Specifications

- 1 bedroom and 1 bath, as well as a sleeping loft.
- 8'-0" ceilings on first floor and cathedral ceiling in the loft, rising from a 3' knee wall.
- The house is 15'-0" wide and 30'-0" deep (+6' rear deck and 4' front porch)
- Gable metal roof with a main roof pitch of 10:12 and a hip roof over porch with a pitch of 6:12.
- · Vinyl or hardi plank siding.
- Plan comes with pier and beam foundation.
- Square Footage:
- First Floor: 450
- Loft: 270
- Total Heated Living: 720
- Porch: 60
- Total Area Under Beam: 780



- · Prefabricated steel spiral staircase.
- Dual zone split system heat pump HVAC with ductless cassette indoor units and pumped condensate drain.
- Kitchen & Bath Exhaust with through wall vents.
- · Finishes:
 - · Wood Plank Vinyl Flooring.
 - · LED Lighting.
 - Energy Start & Low Consumption fixtures/appliances.
- · Low-E Glazing.



Activity: Team Member Trade Assignments

Trade Assignments:

- 1) Concrete
- 2) Site & Landscape
- 3) Framing & Drywall
- 4) Envelope
- 5) M&P
- 6) Electrical
- 7) Interior Finishes



Activity: Role Assignment

- Teammate introductions
- Decide on project roles to play
- Add role to zoom name

10 Min





Milestone Planning

The first conversation of LPS is Milestone Planning.

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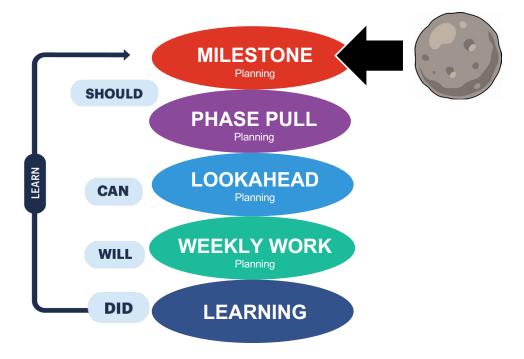
Milestone Planning



The goal of Milestone Planning is for the team to align with and *set* the *milestones* for the project.

This starts the we "should" be able to do conversation.

5 Connected Conversations



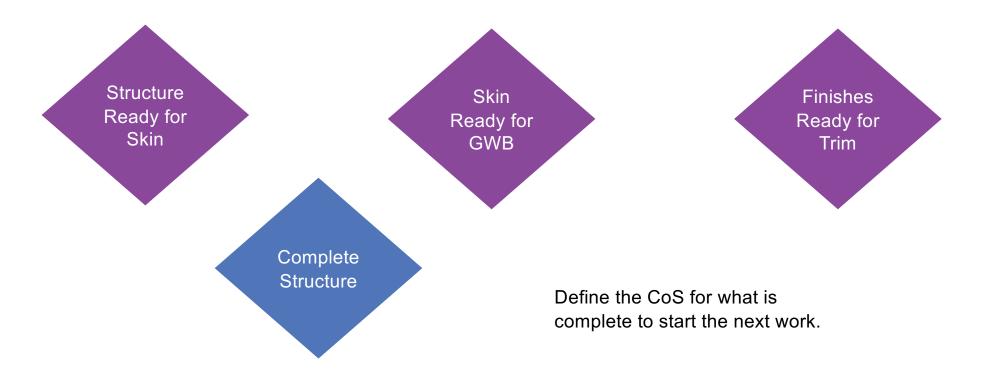
Milestone Definition

Project Milestones are a significant event which *releases* work in another major phase or trade.

Milestones should be *broken down* by each trade for their interim milestones to support the project requirements.



Milestone Examples



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Milestone Planning: WHY

Teams that skip Milestone Planning/Alignment risk:

- Disconnect in the LPS Conversations.
- Misaligned prioritization of work.
- Delivering too large a batch for milestone completion versus just what is required to release the next phase/trade.
- Loss of visual management control of overall project road map.



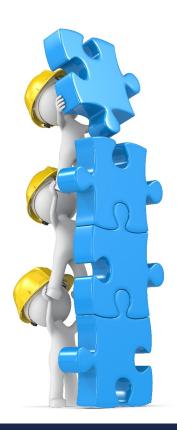
Milestone Planning: WHEN

- As early in the project as possible.
- Can be done even before we know the building design.
- Should form the basis of continuing *onboarding* as *trades* engage in the project.
- Should set the schedule for Phase Pull Planning events.
- May be conceptual early on to provide a framework.

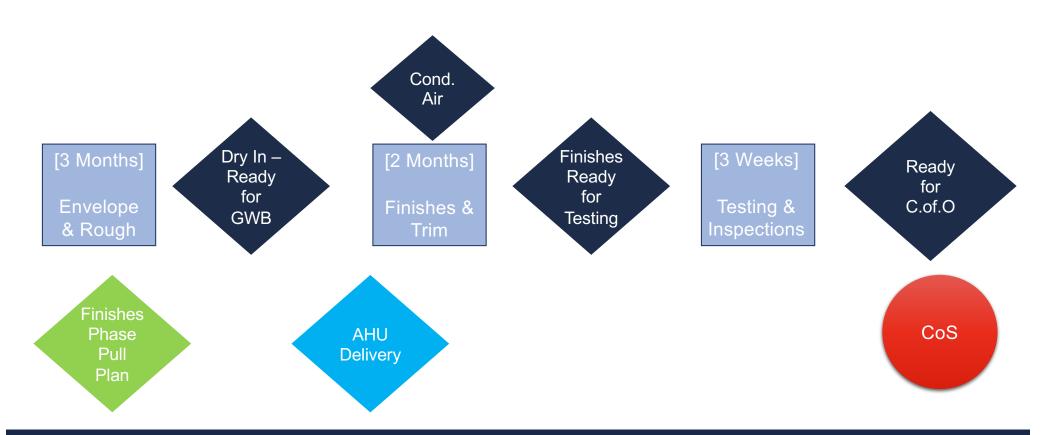


Milestone CoS: "Definition of Done"

- Team aligns on a clear description of the work included in the milestone by each trade.
- What is *essential* to satisfy the pull of the released phase.
- *High level*, don't get bogged down in minute activities.

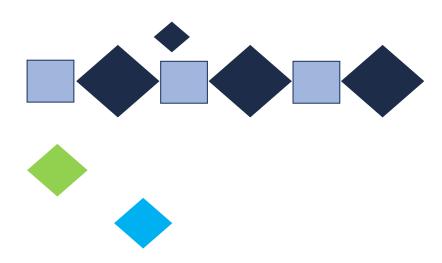


Creating the Milestone Plan

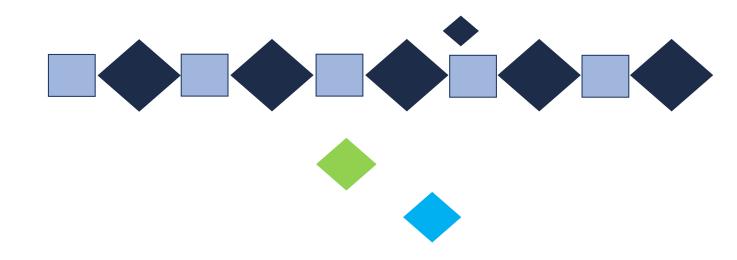


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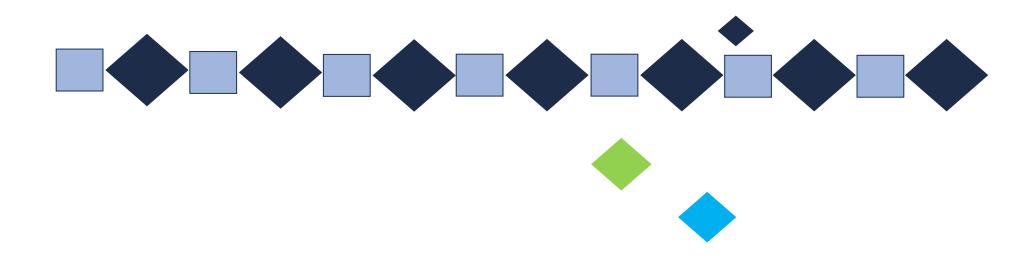
Creating the Milestone Plan



Creating the Milestone Plan

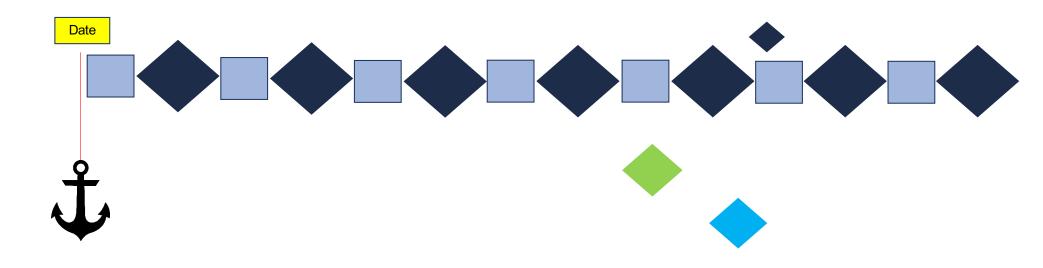


Creating the Milestone Plan

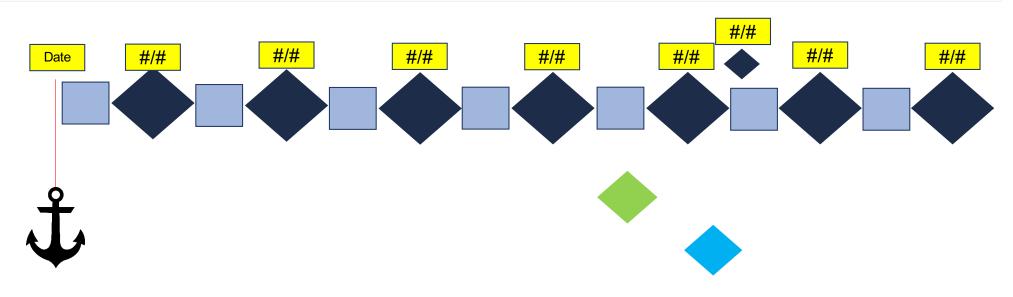




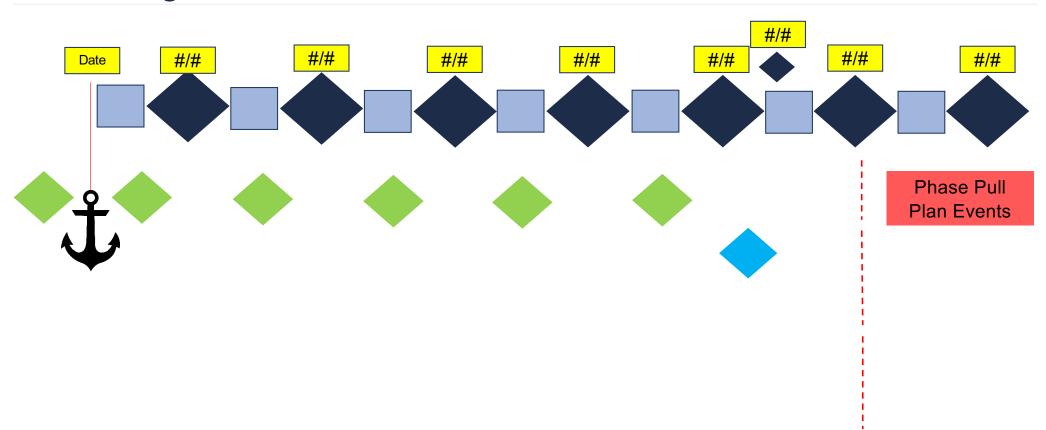
Creating the Milestone Plan



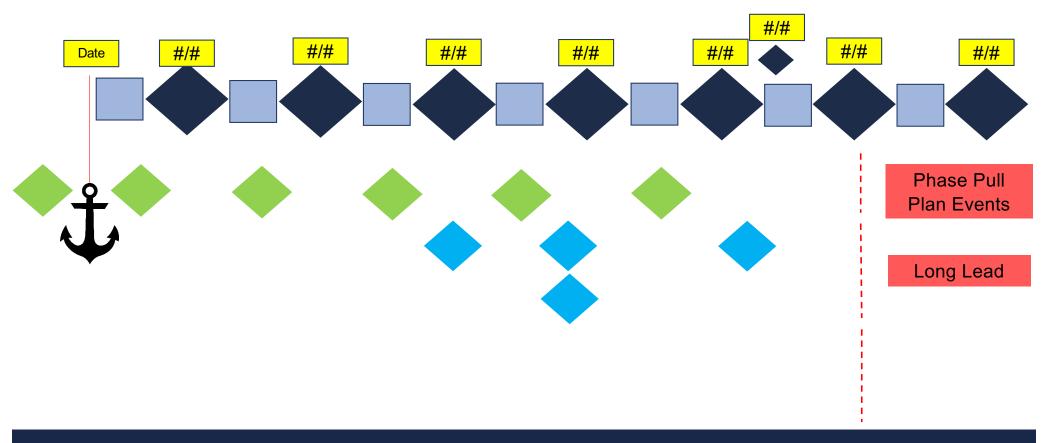
Creating the Milestone Plan



Creating the Milestone Plan

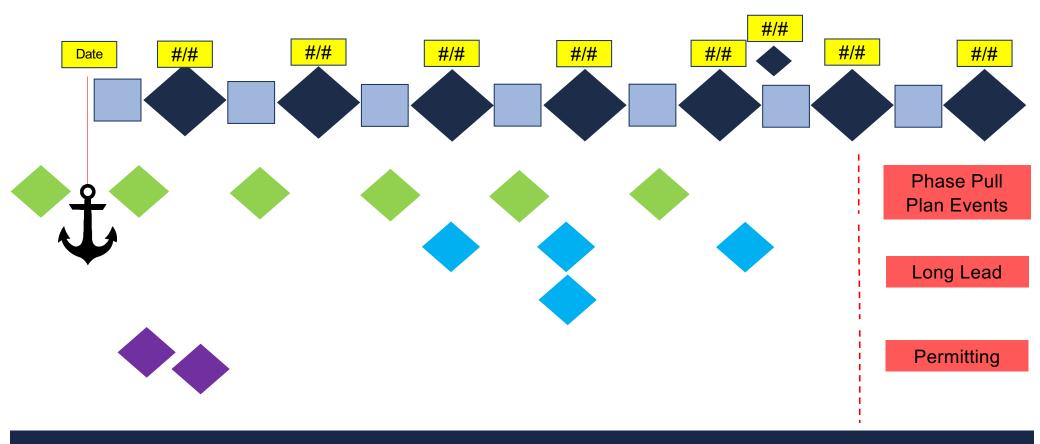


Creating the Milestone Plan



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Creating the Milestone Plan



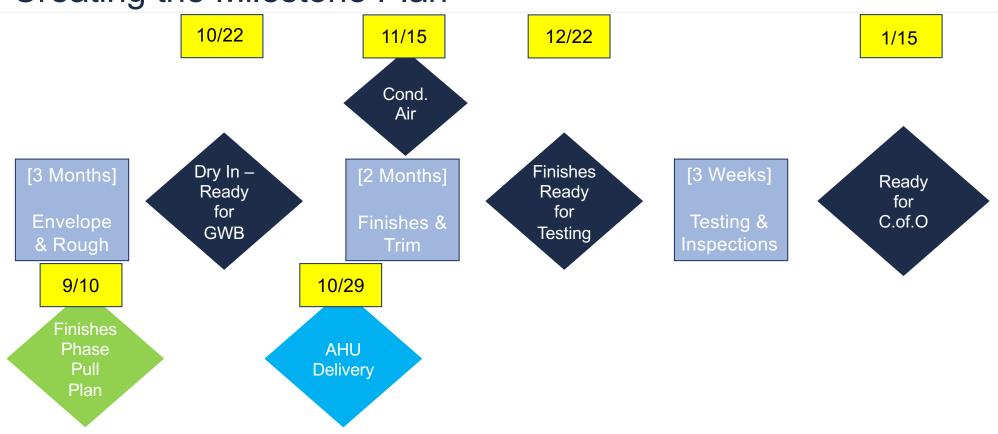
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Creating the Milestone Plan



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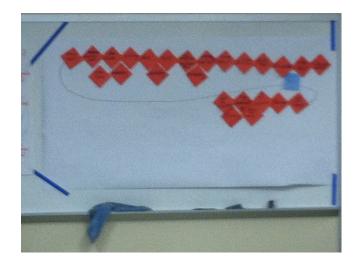
Creating the Milestone Plan





More than one way to format







Activity: Tiny Home Project Milestone Plan

Activity Description:

- Use blank paper, post-its and sharpies
- Start with final milestone
- Create construction milestone structure and flow
- Estimate phase durations
- Arrive at the beginning: 1
 Week from 'Permit in Hand'
- Populate Dates Forward

40 Minutes







Phase Pull Planning

The second conversation of LPS is Phase Pull Planning.

Phase Pull Planning

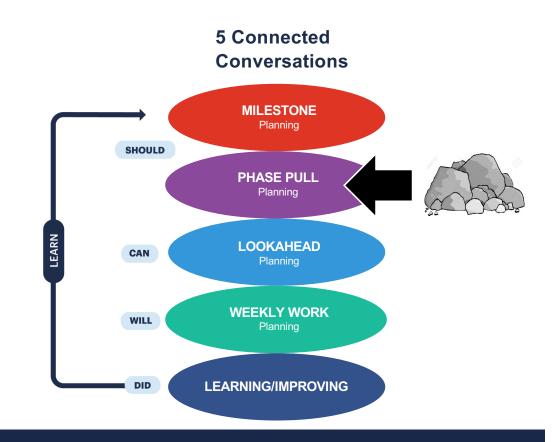
The goal of Phase Pull Planning is for the team to determine the key *handoffs* of work or information needed to deliver a milestone.

This continues the we "should" be able to do conversation.

Pull may validate or change the sequence in Milestone Planning output.

Milestone planning is a pre-requisite.





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Phase Definition

Phase:

A period of the project, where a specific group of activities is scheduled to be accomplished.

A phase can be either a time period or a group of activities leading to the accomplishment of a defined goal/milestone.



Courtesy of: Brasfield & Gorrie

Push vs. Pull

Push:

- Advancing work based on central schedule.
- Releasing materials, information, or directives possibly according to a plan, but irrespective of whether the downstream process is ready to process them.

Pull:

- Advancing work when the next in line customer is ready.
- A "Request" from the customer signals that the work is needed and is "pulled" from the performer.



Phase Pull Planning: "Should"

Phase Pull is performed to *plan the work for* each milestone.

 Examples: Structure Ready for Skin, Dry-In Ready for Gypsum Board

The Phase Pull Plan is a high-level view of what the team "should" be able to do, breaking into ...

Avoid *excessive detail* to minimize planning rework.



Courtesy of: JE Dunn



Phase Pull Planning: Preparation

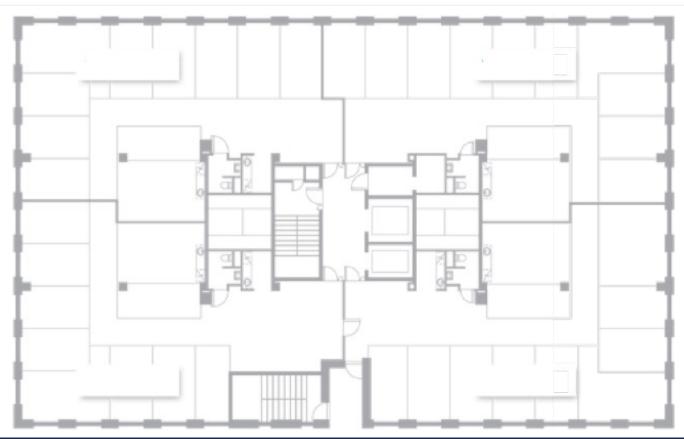
Identify Milestone and 'Conditions of Satisfaction'

- Identify Milestone the team will pull from.
- Determine work areas and batch sizes.
- Phases should be no more than a 2-3 month batch size.
- Break longer duration phases into interim milestones.
- "Conditions of Satisfaction" (CoS): Create a definition of Done for the Milestone.
- Align on the flow of work direction for all trades.



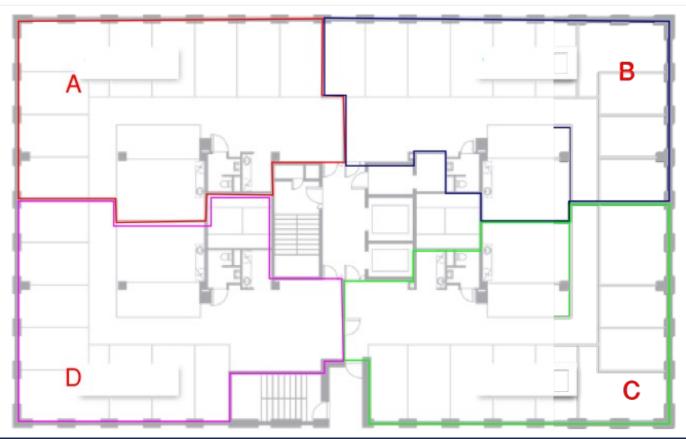


Example: Work Area/Batch Plan



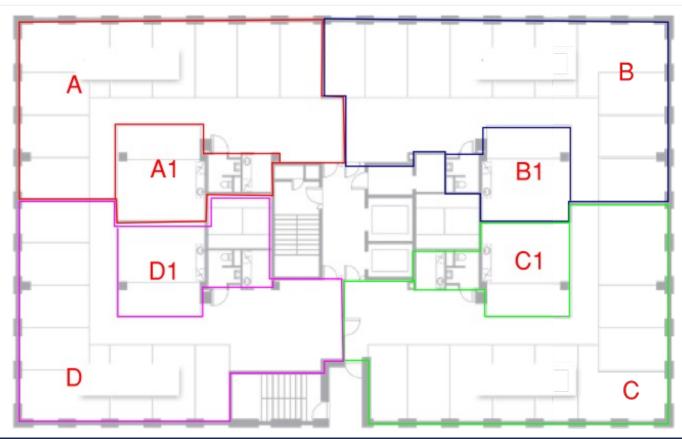


Example: Work Area/Batch Plan





Example: Work Area/Batch Plan



Phase Pull Planning: HOW

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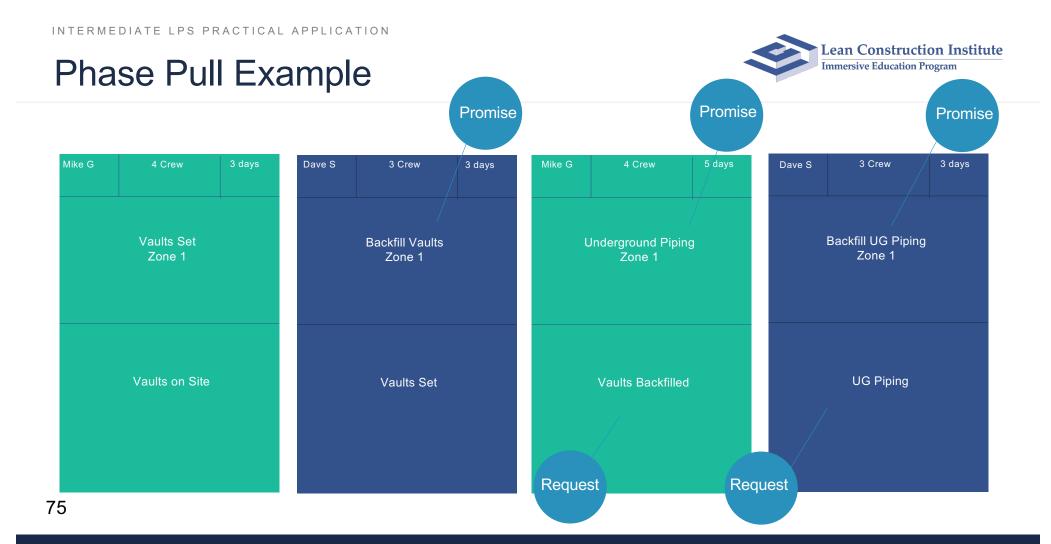
Last Planners Create Tags

- Create a legend of color tags by trade.
- Include location/area to create flow of work.
- Breakdown duration estimates by area.
- Break up the work that is longer than ~5-10 days.
- Understand what you need from other trades to release your work.



Courtesy of: The ReAlignment Group

73



Phase Pull Planning: HOW – "Should"

Step1: Define "Done" – the CoS for completion



DEFINITION OF DONE

- · Floor Leveling
- · Layout
- · Priority Wall Framing
- · Overhead M/E/P
- · In-Wall ESP
- · Blocking
- · Low Voltage Pathways
- Plumbing Tests
- Insulation





DW

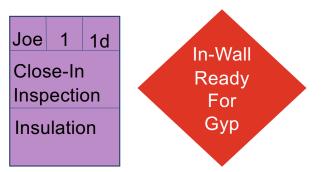
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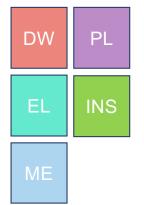
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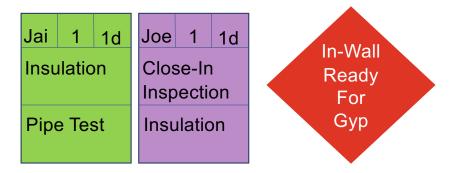
Phase Pull Planning: HOW – "Should"

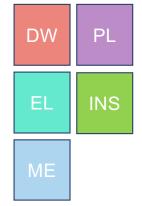




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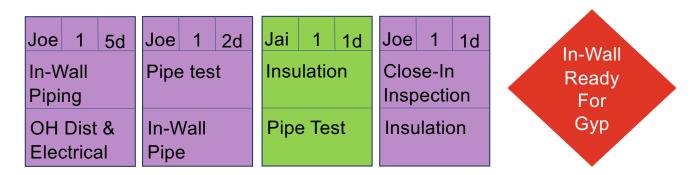


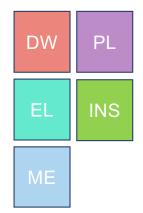




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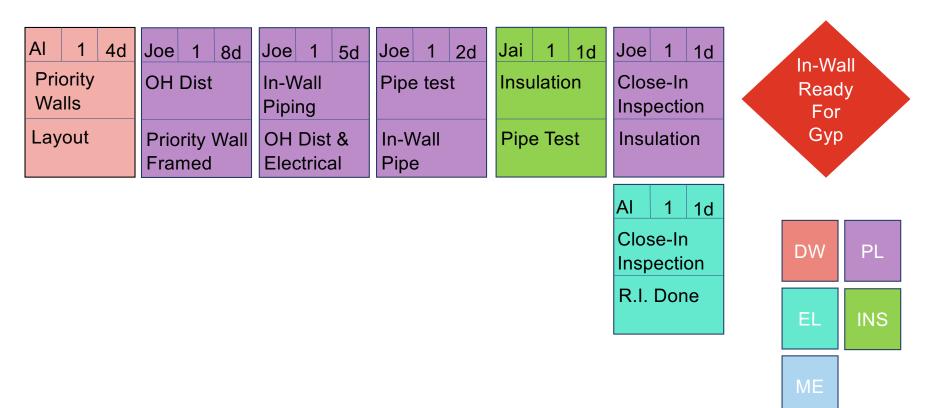






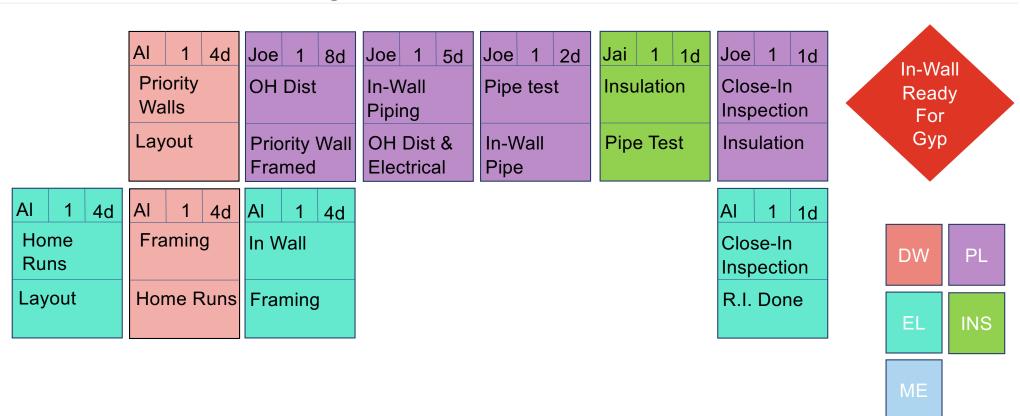
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Phase Pull Planning: HOW – "Should"



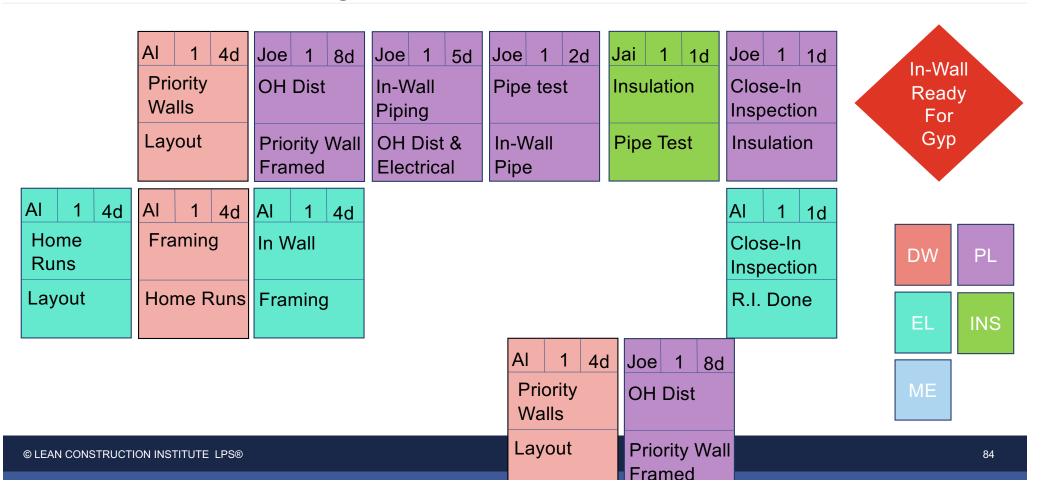
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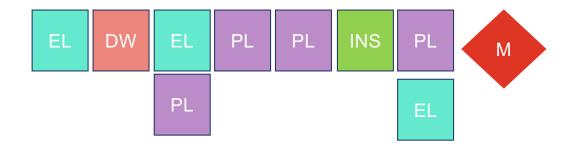


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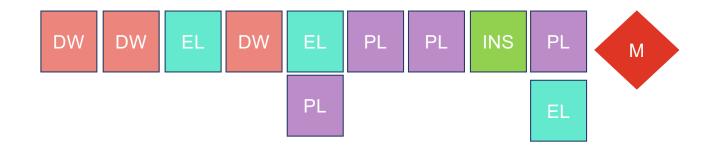
Phase Pull Planning: HOW – "Should"



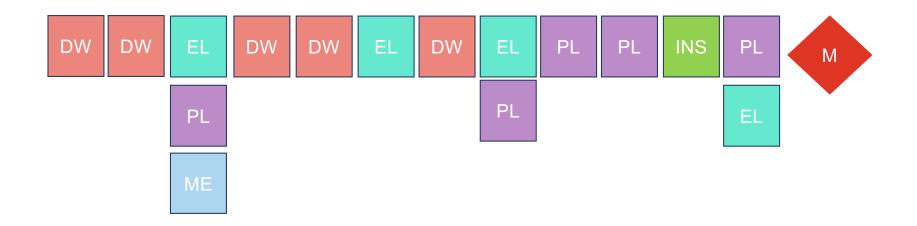




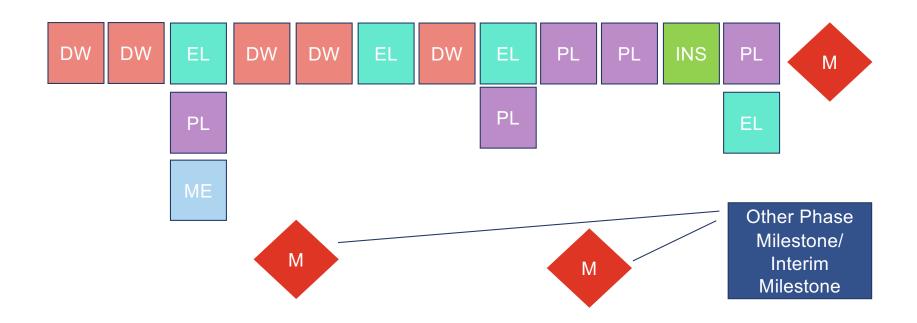






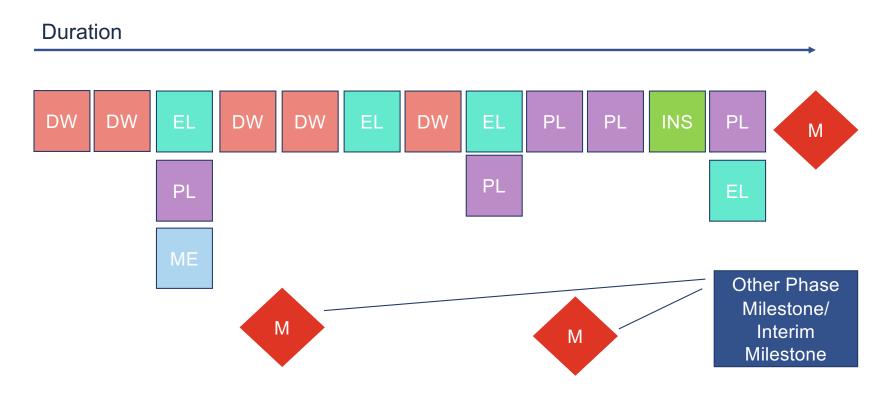






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Phase Pull Planning: Agenda

- Step 1 Identify milestones and define "conditions of satisfaction"
- Step 2 Last planners break down their work into tasks
- Step 3 Pull from the milestone backwards to build a network of commitments
- Step 4 Forward pass, check and adjust
- Step 5 Optimize the whole
- Step 6 Record the plan



Activity: Tiny Home Phase Pull Plan

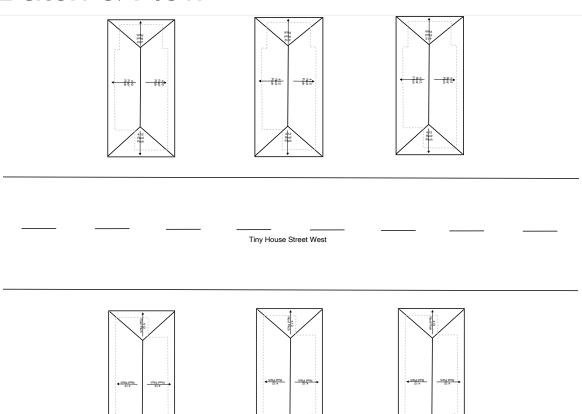
- Preparation 15 Min
 - Select Milestone
 - Define CoS
 - Create Area/Batch & Flow Plan
- Trade Preparation 10 Min
 - Activities & Duration Estimates
- Create Phase Pull Plan 20 Min
 - Pull Activities
 - Validate Plan

60 Minutes



Tiny Home Batch & Flow

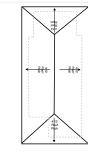


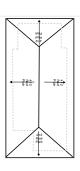


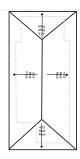
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Lean Construction Institute Immersive Education Program

Why Batch Size Matters





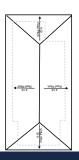


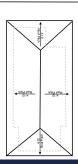


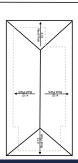




Tiny House Street West

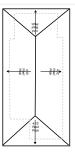


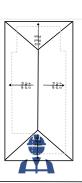


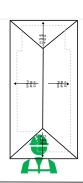


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Why Batch Size Matters

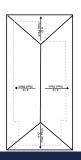


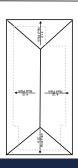




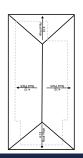


Tiny House Street West









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Activity: Tiny Home Phase Pull Plan

- Preparation 15 Min
 - Select Milestone
 - Define CoS
 - Create Area/Batch & Flow Plan
- Trade Preparation 10 Min
 - Activities & Duration Estimates
- Create Phase Pull Plan 20 Min
 - Pull Activities
 - Validate Plan

60 Minutes





Weekly Planning Meetings

Weekly planning activities and tools that encompass the remaining conversations of LPS – Can, Will, Did and Learning.

Lean Construction Institute Immersive Education Program

Weekly Planning Conversations

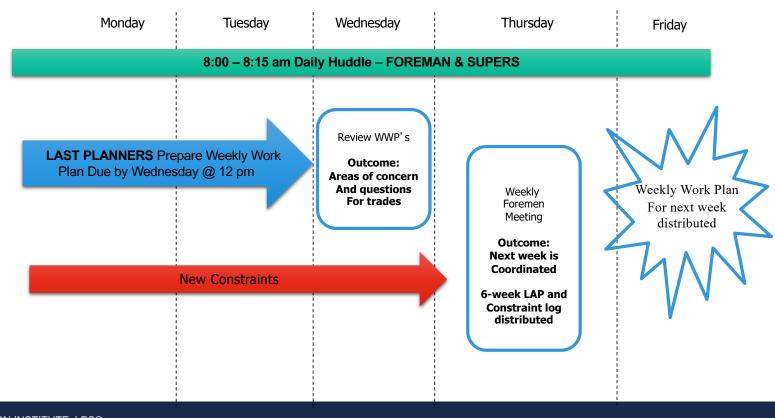
- Look Ahead Planning
- Weekly Work Planning
- Learning & Improving
- Celebrating Wins
- Building Trust



Courtesy of: JE Dunn

Lean Construction Institute Immersive Education Program

Weekly Planning Cycle



Lookahead Planning

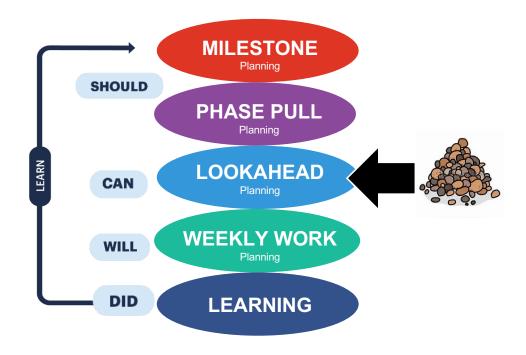


The third conversation of LPS is Lookahead Planning. (LAP)

This level focuses on making work ready or assuring that the work that should be done, can be done by identifying and removing constraints in advance of need.

The conversation is we "can" do this.

5 Connected Conversations



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Project: Project No.: Responsible Person:									
Constraint Number	Activity Number	Constraint Description	RFI No.	Responsible Person	Responsible Company	Date Identified	Date Need Resolution	Date Resolution Promised	Actual Date Resolved
		Cons	str	aint	: Lo	g			

- Transferred from the *Phase Pull Plan* to a plan with dates/weeks.
- Boards, P6 or other software documentation.
- Rolling (6-10 weeks) LookAhead to "make work ready".
- Supports Team Meeting Discussion/Action for:
 - Risk Log
 - Constraint Log
 - Informs the Weekly Work Plan

Constraint Log Example





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Constraint Defined

Constraint:

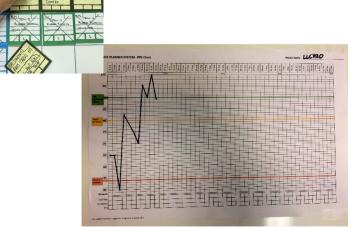
An item or requirement that will prevent an activity from starting, advancing or completing as planned.



Lean Construction Institute Immersive Education Program

Weekly Planning Meeting: Round 1 Agenda

- Review Plus/ Delta
- General announcements
- Look Ahead Plan Update
 - Rotate and add new activities
 - Update existing constraints
 - Identify new constraints
- Last Week's PPC/ Variances
- Weekly Work Plan created/negotiated for next week
- Round Robin to address any new issues not covered
- Plus/Delta





Activity: Tiny Home Look Ahead Plan

- Create Look Ahead Boards
 - Swim lanes by area
 - Follow color legend
 - 3-4 Weeks of activities
 - More detailed than Phase Pull Plan
- Setup Constraint Log





Activity: Tiny Home Constraint Log Update

- Review Look Ahead Plan
 - Activity Starts Make Ready
 - Set a date out 6 weeks
- Identify Constraints
 - For each activity start, deal a 'Constraint Card'
 - Record any constraints on the log
 - Correlate to look ahead plan with dots



INTERMEDIATE LPS PRACTICAL APPLICATION

Report out



How did it go?

Any aha moments?

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Weekly Work Planning

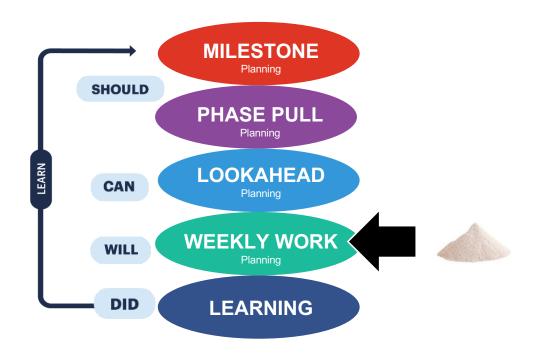


The fourth conversation of LPS is Weekly Work Planning. (WWP)

The goal of this level is for the Last Planners to establish the plan for the upcoming week at the daily level.

The conversation is I "will" do this.

5 Connected Conversations



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Weekly Work Planning

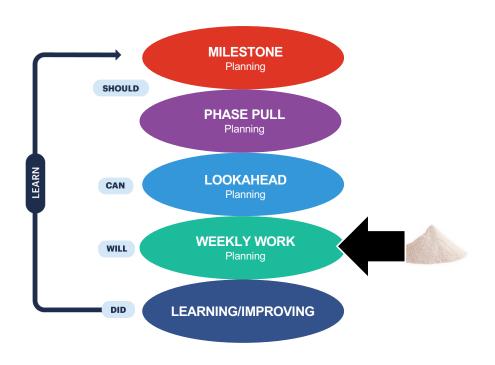


This is the level that the team identifies the *promised task completions* agreed upon by the *Performers* for the upcoming week.

The WWP is used to determine the success of the planning effort and to determine what factors limit performance. And is the basis of measuring PPC (Percent Plan Complete).

This is done during a Check-in Session or Huddle.

5 Connected Conversations



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WEEKLY WORK PLAN TOTAL ACTIVITIES 10 CATEGORY* OF PLAN FAILURE 5 Prerequisite Work 9 Submittals Coordination PERCENT PLA 4 Weather ASSIGNMENT DESCRIPTION Start Date 05-Oct-09 LEARNING Column Grid A1 - G8 Joes Framing 7055 Top Track Install 060 Framing Walls 7065 Backing Install Sparky's Electrical Rough in Walls 1610 Rough in Ceilings Need grid elevation layout Acme Mechanical Plumbing - in wall rough in - Install Plumbing - ceiling rough in - Install Column Grid G9 - J 12 Kitchen servery 7055 Top Track Install Framing Walls er trades if above plan breaks down?)

Weekly Work Planning

- Informed by the Look Ahead Plan
- Detail work by trade at the Daily Level
- Detailing of the next week
- Informs the Daily Huddle
- Take to the field

Weekly Work Planning Example



"What, Where, Who & When"

WEEKLY WORK PLAN													Work Beginning:				
Area:			ATEGOR	GORIES OF PLAN FAILURE								TOTAL ACTIVITIES 31					
Contrac	Contractor: 1 Coordination 5 Prerequisite			e Work	k 9 Submittals 13 Space						ACTIVITIES COMPLETED						
Shift:	=8/ =8.				10 Approvals					e Con	dition	s		PERCENT PLANNED 0%			
Last Pla	ast Planner: 3 Owner Decision 7 Materials					11 Equipment				15				COMPLETE			
	4 Weather 8 Contracts/C				COs	12 RFIs				16					_		
	Commitment Description				Responsible Person	Start Date 1\28			DO			DO	NE? LEARNING		Category		
Activity ID	Safe - Defined - Sound - Proper Sequence - Right Size - Able to Learn					Mon	Tue	ue Wed Thu		Fri Sat Sun		YES	NO	REASONS FOR PLAN FAILURE			
1					B.A.M	4	4					-				\Box	
2					B.A.M	2	2	2						Η,	What & Where?	+	
3					B.A.M	1	1	1	1	1_				<u></u>	vviiat & vviiere?		
4	-				B.A.M		3	2	3	3						+	
5					B.A.M		4	3	4							+-1	
6																+-1	
7																+	
8	Pull wire for Chiller				Ryan	5										_	
9	Security rough-in on all floors				Ryan		3	3	3	3					† 6 6: 6 –	_	
10					Ryan	4	4	4	4	4	-				- Crew Size? —		
11																	
12					Fred			3	3						Who?		
13	Reframe and hang dry wall in hallway 121				Fred	4	4	4	3	5				١ ٦			
14	Sand dry wall in hallway 139				Fred	2	2							Γ'			
15	Finish dry wall in west class room 107,144				Fred	3	3	13	3								
16																	
17					<u> </u>											+	
18					Troy	5										_	
19	Get fresh air duct inspected in attic				Troy				6				Ţ V\	vne	en will it be done	!	
20	Get north west chase duct inspected				Troy				6						1	1	
21	Insulate north west chase duct							4									
22	Tie in vav boxes in the attic				Troy	3	3	3									
23	Start tying in vav boxes in the east wing 1st and 2nd floors				Troy	4	4	4	4								



Weekly Planning Meeting: Round 1 Agenda

- Review Plus/ Delta
- General announcements
 - Look Ahead Plan Update
 - · Rotate and add new activities
 - Update existing constraints
 - Identify new constraints
 - Last Week's PPC/ Variances
 - Weekly Work Plan created/negotiated for next week
- Round Robin to address any new issues not covered
- Plus/Delta



Weekly Work Planning: Preparation

Questions to ask when preparing for the WWP:

- Will I have the appropriate amount of staff on site to perform the work?
- Do I have the material needed?
- Is it the right sequence?
- Is it safe?
- Are there any open constraints that need to be resolved?
- Do the tasks tie directly to look ahead plan? If no, ask why?



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Activity: Tiny Home Weekly Work Plan Week 1

- Setup Weekly Work Plan Template
- Pick 1 week from Look Ahead Plan
- Detail weekly planning activities on WWP
- Ensure no constrained activities
- Check for missing activities
- Round Robin
- +/Delta



30 Minutes



Learning While Doing

Executing the weekly work plan, daily huddles, variances and tracking plan reliability.

Learning/Improving

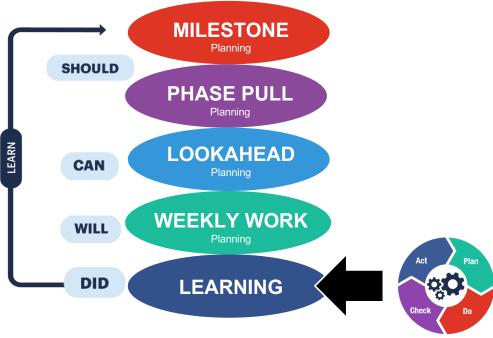


The fifth conversation is Learning/Improving.

The goal is for the team to *learn* from the cycle and take actions for improving going forward fulfilling PDCA.

The conversation is what we "Did" and "Learned".

5 Connected Conversations





Daily Huddle



- 1. What did I complete?
- 2. What will I complete?
- 3. What needs to be re-planned?
- 4. How can we *improve* future planning?



Photo Courtesy of: KHS&S



Daily Huddle: How

- Superintendents/Foremen huddle every day
- Status Weekly Work Plan Daily
- Held in front of Weekly Work Plan Boards
 - Or with Weekly Work Plan in hand
- Be respectful time
 - 10-15 minutes
- Each Superintendent/Foreman report out their work



Daily Huddle



Photos Courtesy of: Landis Construction



Photos Courtesy of: Brasfield & Gorrie





The Importance of PPC

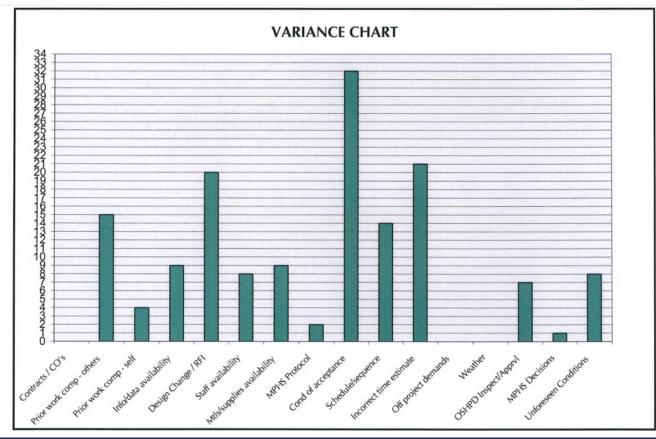
As Planned

WEEKLY =
$$\frac{\text{# Completed Activities}}{\text{# Planned Activities}} = \frac{16}{20} = 80\%$$

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Taking Action For Variance

When a variance or failure occurs, the team must discuss the likelihood of it occurring again and determine actions to mitigate such.





Activity: Tiny Home - Work the Plan

- Perform 1 week of Daily Huddles to process your WWP
- For each day, trades with activities draw 'variance' cards
- For activities completed as planned, record 'Yes'
- For impacted activities, record 'No' and reason for the variance
- Are there things we can do today adjust for variances that may reoccur tomorrow?

15 Minutes





Successful Weekly Planning Meetings

- Consistency is key
 - Start on time/ end on time.
 - Assign a timekeeper.
 - Everyone in the room that needs to be there.
 - Same expectations for everyone.
- Everyone's voice is heard.
- Last Planners talk more than the facilitator.
- LAP distributed weekly, up to date, and aligns with master schedule and WWP.
- Use Parking lot.



Activity: Tiny Home - Weekly Work Plan Week 2

Follow Agenda for Weekly Planning Meeting

- Update Variance/PPC Chart
- Discuss weekly work plan variances and PPC – what can we change to improve?
- Observe team dynamic who is disengaged?
- Have fun!
- Take photos of your planning wall you're done!

10 Minutes





Weekly Meeting 2 Agenda

- Review Plus/ Delta
- General announcements
- Last Weeks PPC/ Variances
- Current WWP Check-in
- Look Ahead Plan Update
 - Rotate and add new activities
 - Update existing constraints
 - Identify new constraints
- ✓ Weekly Work Plan created/negotiated for next week
 - Round Robin to address any new issues not covered
- ✓ Plus/Delta



Wrap Up – Report Out & Questions from Activities?

Revisit Flip Chart – Key Take-Aways



Revisit Flip Chart from the discussion in the morning:

What have you seen or learned that will influence your approach to LPS and Last Planners.

- Next Actions?
- What next actions will you take to continue to implement your learning today?



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Remember.....

- Your forms and other artifacts may look different from what we showed you today. Or even different from project to project.
- That is not a problem as long as you are staying true to the foundational principles of LPS – the right people having the right conversations in order to make and keep reliable commitments.
- Likewise the forms and artifacts don't make the system work. It's the conversations coupled with continuous improvements that make the system



Questions

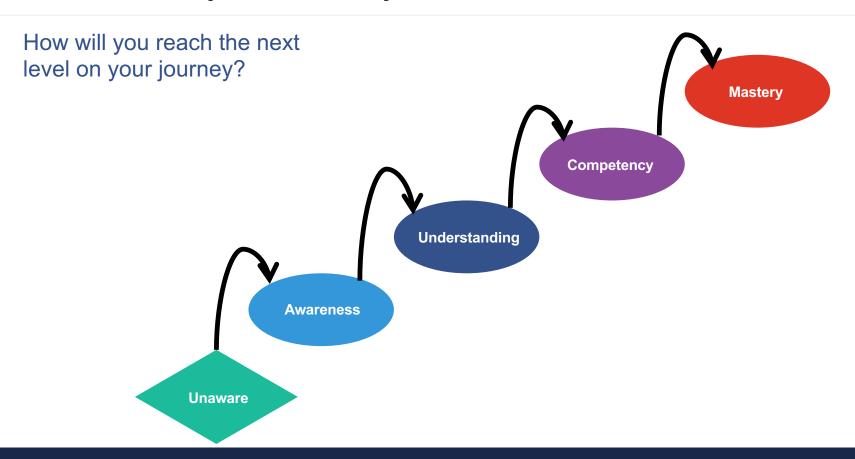




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Lean Journey to Mastery



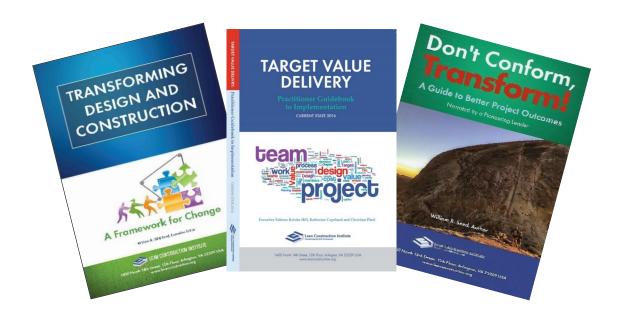


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More on Learning

Lean Construction Institute Immersive Education Program

Books:



Events:

- Local Community of Practice
- Congress (October)
- Design Forum (May)

eLearning:

Learn on your own time without taking time off project work.

Start learning now:

www.LeanConstruction.org

eLearning Courses

Lean Construction Institute
Immersive Education Program

The key achievable goal of this course is to prepare and enable

team members with a foundational understanding of Lean approaches for daily use within a project environment.

- Introduction to the Last Planner System®
- Introduction to Lean Project Delivery
- Lean in the Design Phase
- Effective Big Room
- Target Value Delivery
- Last Planner System® in Design



Introduction to the Last Planner® System

Please enter your first name below then click the button to begin.

Type your text here

BEGIN

BEGIN

WELCOME

This course will allow you to gain in-depth insight to the practical application of the last Planner® System (LPS) through multimedia, handson interactions, diagrams, worksheets, and more. The key achievable goal of this course is to learn how to engage at all the levels of JPS effectively on a day-to-day basis with a team implementing the system.

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LESSON 3: Target Value Delivery

Learning Objectives Reviewed





Identify the essential foundational principles of each of the 5 connected conversations of LPS.



Engage in all of the connected conversations of LPS® from Milestone Planning to daily interaction through practical application.



Experience the process of constraint management to improve project workflow.



Gain practical insight to effectively use Percent Plan Complete (PPC) and variance to improve reliable project plan execution.

Conduct Plus/Delta

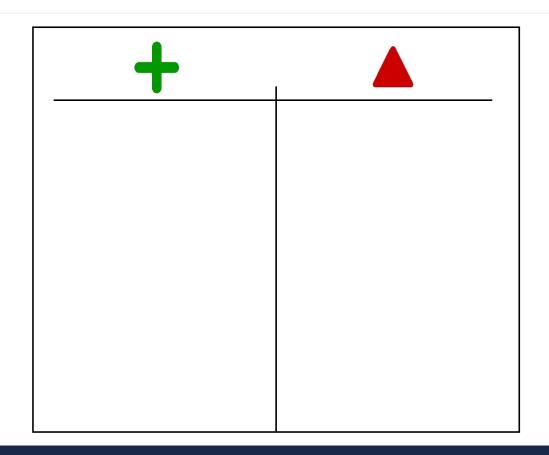




Plus: What produced *value* during the session?



Delta: What could we change to improve the process or outcome?



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